

Position Title:	Jababeka Plant Manager
Position Reporting To:	President Director/Business Manager
Subordinates:	All plant manufacturing personnel
Location:	Jababeka Jakarta
Normal hours of work:	40 hours per week

Position's Measurable Objectives

<ul style="list-style-type: none"> Carry out all activities and functions as an employee of PT Jennmar Manufaktur with regard to the company's workplace health and safety, environmental management and quality management requirements, as measured by the level of involvement in all incidents, accidents and injuries.
<ul style="list-style-type: none"> Carry out all activities and functions as an employee of PT Jennmar Manufaktur with regards to the company's environmental management requirements, as measured by the level of involvement in environmental incidents
<ul style="list-style-type: none"> Carry out all activities and functions as an employee of PT Jennmar Manufaktur with regards to the company's quality management requirements, as measured by the level of involvement in quality incidents
<ul style="list-style-type: none"> Maintaining and enhancing a properly managed organisational and staffing structure in the Jababeka Plant, which facilitates efficient manufacturing, measured by production levels, staffing levels, overtime levels and equipment downtime levels
<ul style="list-style-type: none"> As Quality Manager of Jababeka plants, managing quality control procedures and processes so as to achieve 100% compliance with product specifications, measured by level of non-conformance reports
<ul style="list-style-type: none"> Achieving on-time delivery of products to customers, measured by the level of on-time deliveries
<ul style="list-style-type: none"> Early identification of potential problems in meeting customer orders, measured by level of problems occurring which had not been identified prior to occurrence
<ul style="list-style-type: none"> Managing the Jababeka Plant maintenance procedures and processes so as to reduce unscheduled disruption to production to nil, measured by level of unscheduled production disruptions
<ul style="list-style-type: none"> Managing the Jababeka Plant costs so as to minimize costs in accordance with the plant's occupational health and safety standards, measured by the level of plant costs
<ul style="list-style-type: none"> Managing the delivery procedures so as to minimise cost in a safe manner, measured by delivery costs
<ul style="list-style-type: none"> Maintaining a focus for the Jababeka Plant which enhances that Plant's co-operation with and contribution to the company's overall sales effort, measured through feedback on general harmony with Mine Services personnel

Primary Responsibilities

• Managing Jababeka plant personnel
• As Quality Manager of Jababeka plants, managing quality control procedures of those plants
• Ensuring Plant training program is in place and operating
• Set up manufacturing equipment and maximize machine efficiencies
• Ensuring Plant cleanliness is paramount
• Ensuring Plant production schedule is in place and operating
• Ensuring there are adequate supplies requisitioned for efficient operation
• Ensuring maintenance plan is in place and operating
• Ensuring commercially advantageous capital improvements are identified and costed, for approval by Business Manager / President Director / Board, and then implementation
• Managing supply chain to external customers and Jababeka Plant internal customer
• Liaising with Mine Services personnel on priorities for supply
• Being a member of the Management Committee, to consider and recommend on all aspects of the company's operations

Formal Reporting Obligations

• Weekly – Jababeka Plant Report,
• Monthly – Production Report, Staffing Level Report, Overtime Report, Equipment Downtime Report, Product Non-conformance Reports, Incidents, Accidents and Injuries Report

Committee & Meeting Obligations

• Indonesia Management Meeting
• Monthly Quality, OH&S and Environmental Meeting

Experience & Qualifications

• Mechanical Engineering preferable or high-level experienced Manager
• Steel manufacturing experience
• Experience preferable with steel coil pressing, roll forming, repetition, induction heating, welding and product assembly processes
• Minimum of 10 years' experience in relevant steel manufacturing business with 15+ employees in direct supervision
• Experience installing, calibrating and operating large manufacturing equipment